

**MINUTES OF REGULAR MEETING OF**  
**PUBLIC WATER SUPPLY DISTRICT #4 CLINTON COUNTY,**  
**MISSOURI ON JANUARY 6, 2011**

**1. CALL TO ORDER:** President James Gorham called the meeting to order at 6:30 p.m. Present were, President-James Gorham, Vice President-Larry Golubski, Ellen Patrick, Jim Sondag, and Jeff Streeter.

Next Regular scheduled meeting: February 3, 2011.

**3. APPROVAL OF MINUTES:** Motion to approve the December 9, 2010 regular meeting minutes by Ellen Patrick. Seconded by Jim Sondag. Approved by unanimous vote. Motion carried.

**4. APPROVAL OF BILLS:** Motion to approve the monthly bills made by Jeff Streeter. Seconded by Jim Sondag. Approved by unanimous vote. Motion carried.

**5. INFORMATIONAL ITEMS:**

A. Ellen Patrick presented the Board with information regarding the Spring Missouri Rural Water Association Conference to be held in Branson in March. Ms. Patrick also informed the Board that there are online classes available through MRWA.

**6. ACTION ITEMS**

A. President Jim Gorham asked attorney Bill McCaffree his opinion about the customer letter that the Board wants to mail to its customers. Mr. McCaffree recommends a very simple letter. He also recommends discussing the letter in closed session.

B. The Board discussed the details of the three Utility Services Contracts with Bill McCaffree. Motion to have Bill McCaffree draft a resolution to terminate the three contracts with Utility Services for approval at the February regular meeting by Jeff Streeter. Seconded by Jim Sondag. Approved by unanimous vote. Motion carried.

**7. OLD OR UNFINISHED BUSINESS**

A. Discussion/review of District Rules and Regulations was held. Jeff Streeter wished to add a provision that the procedure to lock a meter when taking a final reading be added to the Rules and Regulations. Bill McCaffree will draft a procedure to follow in the event that a customer cuts the lock off of a meter.

**8. NEW BUSINESS:**

A. NONE

**9. ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

A. The Board discussed annual raises for the office staff. Motion to give office staff employees raises of \$1.00 per hour effective January 1, 2011 by Jeff Streeter.

Seconded by Ellen Patrick. Approved by a vote of 4 members with Larry Golubski abstaining. Motion carried.

B. Maintenance Report for December 2010

a. Ryan Mellon read his monthly maintenance report.

**10. PUBLIC CONCERNS**

A. None

**11. VOTE TO CLOSE THE MEETING PURSUANT TO RSMo 610.021 (1) Legal**

At 7:29 p.m., Jeff Streeter made a motion to go into closed session pursuant to RSMo 610.021 (1) Legal, to consult with attorney regarding the legal issue. Seconded by Jim Sondag.

James Gorham-Yes  
Larry Golubski-No  
Ellen Pattrick-Yes  
Jim Sondag-Yes  
Jeff Streeter-Yes

With a vote of 4 Yes and 1 No-Motion carried.

Board discussion with attorney regarding the Sunshine Law.

Board discussion with attorney regarding his detailed bill from December 2010.

Board discussion with attorney regarding the letter that is to be sent to customers.

At 8:53 p.m., Jeff Streeter made a motion to exit closed session. Seconded by Jim Sondag.

James Gorham-Yes  
Larry Golubski-Yes  
Ellen Pattrick-Yes  
Jim Sondag-Yes  
Jeff Streeter-Yes

Motion carried

Motion to approve \$800 expense to mail customer letter in January by Jeff Streeter. Seconded by Ellen Pattrick. Approved by unanimous vote. Motion carried.

After Larry Golubski declined nomination, Jim Gorham made a motion to nominate Ellen Pattrick and Jeff Streeter to form a sub-committee who will write the letter that will be sent to customers.

**11. ADJOURNMENT:** At 8:56 p.m., Jim Sondag made a motion to adjourn the regular meeting. Seconded by Ellen Pattrick. Approved by unanimous vote. Motion carried.

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Director

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Title

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Laurie Ahart

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Title

[SEAL]